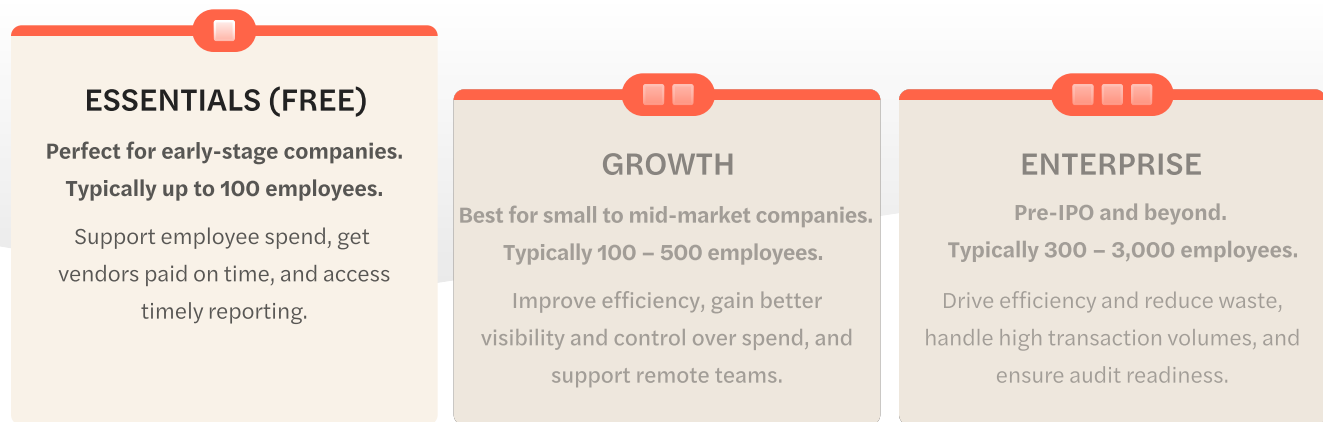# Airbase Essentials (Free).

There is free, and then there is Airbase Essentials free. Free corporate cards, bill payments, and reimbursements, all built on the most comprehensive, easy-to-implement, and easy-to-use spend management platform. All with an incredible **2.25% cash back** on pre-funded cards or **1.75%** on charge cards.

Your company needs easy-to-implement and easy-to-use solutions. Airbase Essentials (Free) is just that, with free access to our consolidated platform and options to use just one product — like Corporate Cards — to get started. Get a clean set-up with a solution that will scale with your company so you won't have to continually replace your tech stack as you grow. And earn market-leading cash back on every dollar spent, across every category — no strings.

ESSENTIALS (FREE)

Perfect for early-stage companies. Typically up to 100 employees.

Support employee spend, get vendors paid on time, and access timely reporting.

GROWTH

Best for small to mid-market companies. Typically 100 – 500 employees.

Improve efficiency, gain better visibility and control over spend, and support remote teams.

ENTERPRISE

Pre-IPO and beyond. Typically 300 – 3,000 employees.

Drive efficiency and reduce waste, handle high transaction volumes, and ensure audit readiness.

Get all the benefits of a platform solution with Airbase Essentials.

Benefits:

- ✅ Simple to deploy and easy to use.

- ✅ Enable finance to be more efficient, whether a full department or a team of one.

- ✅ Free up valuable time and eliminate errors with automated bill creation, OCR of invoices and receipts, and bulk payment of bills.

- ✅ Make smarter, controlled expenditures on software, tools, and services.

- ✅ Close books faster and access real-time data for better decision-making.

- ✅ Achieve consistent, easy visibility into all non-payroll spend.

- ✅ Improve employee experience with easy expense creation through web, email, SMS, or mobile app.

- ✅ One platform that scales to meet your needs today, and in the future.

Specifics of the Essentials package include:
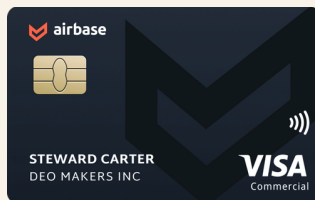
Base Platform

Integration with GL of choice: NetSuite, Sage Intacct, QuickBooks Online, QuickBooks Desktop, Xero.

Okta, Microsoft Office 365, and Google Single Sign-on.

- Flexible, customizable approval workflows.
- 2.25% or 1.75% cash back on all purchases across all categories.
- Native accounting integration with your GL.
- Real-time reporting and visibility.
- Full audit trail of actions and supporting documents.
- Access via web, mobile app, email, and Slack.
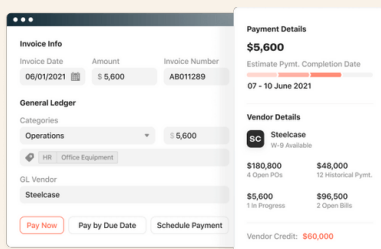
Corporate Cards

Pre-funded cards with 2.25% cash back. Charge cards with 1.75% cash back.
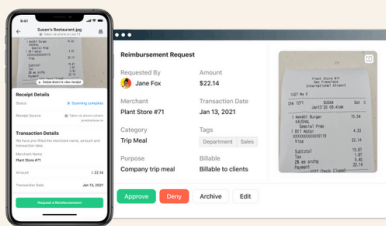

- Software-controlled physical and virtual cards.
- One-time, recurring, vendor-specific virtual cards.
- Spend limits, spend owner transfer.
- Auto-categorization.
- Subscription management & duplicate spend alerts.
- Receipt compliance controls, fraud detection.
- 2.25% or 1.75% cash back on all card purchases across all categories.

Bill Payments

- Simple and powerful bill payments and vendor coordination.
- Domestic & international payment support.
- Payment via ACH, check, vendor credits, virtual cards with with 2.25% or 1.75% cash back, wire transfers.
- Smart invoice ingestion via dedicated invoice inbox & OCR.
- Batch bill payments, payment tracking, notifications.
- Vendor portal with payment history.

Reimbursements

- Fast and efficient employee expense reimbursement.
- Reimbursement policy based on amount, category, user, departments, tags.
- Real-time reimbursement requests.
- Receipt compliance settings and simple receipt upload.
- Real-time status visibility.
- Automated rapid payments.

Learn about our platform packages.

[Package Overview] [Growth] [Enterprise]

Airbase is the only comprehensive spend management platform for companies from idea to IPO and beyond. It combines accounts payable automation, software-enabled corporate cards, and employee expense reimbursements. Airbase applies consistent approval workflows across all areas, automates accounting, supports multi-subsidiaries, and provides real-time reporting for all non-payroll spend. From free to full-featured, Airbase's platform offers the right price and functionality for your company to get better visibility, and true control. Most companies rely on a combination of siloed software products, spreadsheets, and manual workarounds to pay vendors and reimburse employees. Airbase eliminates the resulting messy tech-stack and inefficient processes by replacing products like Expensify and Bill.com. Airbase empowers employees with a uniform approach to spending money.
Learn more: www.airbase.com | team@airbase.io